Dear MICCAI 2020 reviewers:

Thank you very much for volunteering to join the MICCAI Scientific Review Committee - welcome on board!

We have received 2955 intent-to-submit this year. This means that the role of expert reviewers like yourself is becoming increasing critical in streamlining the selection and presentation of excellent science at our conference. We truly appreciate the monumental effort required from you all individually. In this process, you are assisted by us as the Program Chairs and the Program Executive Committee, as well as a group of 82 volunteer Area Chairs who will work you during the review process.

To help us run a smooth paper allocation and peer review process, could we please ask you to run the following steps as soon as possible:

1. Update your research profile by uploading at least 2 papers to the Toronto Paper Matching System.
2. In your CMT reviewer account, select subject areas, enter domain conflicts, select user type, and enter your google scholar ID (if you have one). Please see the instructions at the bottom of this email if you need help with your TPMS or your CMT account.
3. Familiar yourself with the review guidelines (https://www.miccai2020.org/en/REVIEWER-GUIDELINES.html), the submission guidelines (https://www.miccai2020.org/en/PAPER-SUBMISSION-GUIDELINE.html) and the MICCAI review process (https://www.miccai2020.org/en/THE-MICCAI-REVIEW-PROCESS.html).

The first task as a MICCAI reviewer is to bid for papers suggested to you by Area Chairs. Please make sure you bid "willing" for at least 6 papers. The system will be open for bidding from Apr 2nd to April 7th. An email announcement will be sent via CMT when the system is open for bidding. Please make sure your mailbox does not filter emails sent from CMT as SPAM. All future instructions and announcement will also be posted on the conference website: https://miccai2020.org/en/INSTRUCTIONS-TO-REVIEWERS.html

The submission system will re-optimize matching of reviewers to papers based on the ranked list provided by the reviewers, while load balancing across all papers, reviewers and ACs. The final paper assignment will be performed on April 8th, after which the actual paper review period will begin. We aim to have all reviews in by 23:59 (PST) April 22nd.

Please let us know if anything of the above is not clear to you, and if there is anything we can do to help and assist you in this process. We will send out reminders as needed.

Thank you very much for your help in this important task!

With best wishes,

MICCAI 2020 Program Executive

Please complete your Reviewer profile as soon as possible:

1.   Select Subject Areas in your Microsoft Conference Management Toolkit (CMT) Account.

2.   Enter Domain Conflicts in your CMT account.

3.   Update your Toronto Paper Matching System (TPMS) profile by uploading 5 or more of your recent publications relevant to MICCAI. You have the option to remove any papers that are no longer relevant.

Important

1. The login email addresses of your CMT account and your TPMS account **must match**. If you have multiple CMT accounts, make sure the one with Reviewer credential match that of your TPMS account. If not, please contact submission platform manager Kitty Wong (submission_support@miccai2020.org)

2. If you are new to CMT and TPMS and need help navigating both sites, please see: https://miccai2020.org/files/downloads/MICCAI2020-CMT-and-TPMS-Instructions-for-Reviewers-Login-Help-and-Updating.pdf